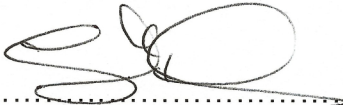


4. A copy of the policy will be available on MCA's website and made available on request to hirers.
5. Organisations hiring the premises for activities for children will be asked to show their Child Protection policy before the first booking commences. Individuals hiring the premises for activities for children will be made aware of this policy. Organisations hiring the premises for activities specifically involving vulnerable adults will be asked to show their Vulnerable Adults Protection policy before the first booking commences. Other organisations hiring the premises whose activities may involve vulnerable adults will be made aware of this policy.
6. MCA will require hirers to report any damage, breakages or safety issues needing attention to the booking secretary, who will inform the appropriate people. These will be dealt with as soon as practicable, in the light of the circumstances, with provision to prevent access by persons at risk pending repair where appropriate.
7. A hiring agreement which includes appropriate clauses will be entered into for all hirings for licensable activities. MCA will ensure that these provisions are observed when holding any licensable activities itself. MCA will give written instructions to those selling alcohol concerning the licensing offences which must be avoided.
8. Contractors engaged by MCA to carry out work at the premises must not be allowed unsupervised access to children or vulnerable adults. Appropriate supervision will be arranged if necessary.
9. If the premises might be in the use of more than one hirer, the attention of hirers will be drawn to the need to ensure that persons at risk are supervised when using toilets, kitchen facilities and hallways.
10. The MCA is owner of the premises including the car park and other external areas. All persons are to be informed that these areas are publicly accessible at all times, including rights of access to premises owned other than by MCA.
11. This Safeguarding Policy is not to be confused with any Insurance cover held or required to be held by MCA or by any Hirer of MCA's premises or by any Contractor engaged by MCA.
12. The contents of the Appendices below have been obtained from one or more third party sources by MCA in good faith and are taken as being reliable advice and information.

Signed on behalf of MCA CIO 

Position..... CHAIR

Date..... 12th July 2023